



Refund Policy

Purpose:

This policy outlines the refund procedures for students enrolled in driver education programs at Ahead of the Curb Driving Academy LLC.

Scope:

This policy applies to all students enrolled in driver education programs at Ahead of the Curb Driving Academy LLC.

Policy:

1. Non-Refundable Deposit:
 - a. A non-refundable deposit is required for all driver education packages. This deposit secures the student's enrollment and covers administrative costs.
2. Method of Refund:
 - a. When a refund is approved, it will be issued via the same method of payment used for the original transaction, whenever possible.
3. Outstanding Fees:
 - a. Any outstanding fines or fees, including but not limited to no-show/late cancellation fees for missed driving sessions, must be paid in full before any refund for other parts of the driver education program can be processed.
4. Certificate of Driver Education (CDE):
 - a. Once a Certificate of Driver Education (CDE) has been issued to a student, no refunds will be granted.
 - b. Any remaining driving sessions included in the student's package may only be completed by the student to whom the CDE was issued.
5. Program Completion Timeframe:
 - a. Students must complete both the classroom and driving portions of the driver education program within 180 days of their registration date.
 - b. A refund will not be granted to students who fail to complete the program within this timeframe.
6. Driving Skills Test/Hourly Driving Sessions:
 - a. Fees for scheduled driving skills tests or hourly driving sessions will not be refunded if the session or test is canceled without at least 30 minutes of notice.
7. Refund Requests:
 - a. All refund requests must be submitted in writing to the Ahead of the Curb Driving Academy LLC administration.
 - b. The written request must include the student's name, contact information, reason for the refund request, and any supporting documentation.
 - c. The administration will review each refund request on a case-by-case basis.
8. Refund Processing:
 - a. Approved refunds will be processed within 5 business days of the approval date.
9. Exceptions:
 - a. Exceptions to this refund policy may be considered in cases of documented medical emergencies or other extenuating circumstances at the discretion of Ahead of the Curb Driving Academy LLC administration.

Ahead of the Curb Driving Academy LLC